



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

March 17, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**FIRE DEPARTMENT AND DEPARTMENT OF PUBLIC WORKS:
FUEL TANK REPLACEMENT PROGRAM
VARIOUS LOCATIONS – ESTABLISH CAPITAL PROJECT
CATEGORICAL EXEMPTION, APPROVE PROJECT BUDGET
SPECS. 6995; C.P. 88704
(FIRST AND THIRD DISTRICTS) (3 VOTES)**

SUBJECT

This action will find the project is categorically exempt under the California Environmental Quality Act (CEQA), establish the Fuel Tank Replacement Program, approve the project budget, authorize the Department of Public Works (Public Works) to manage and deliver the projects on behalf of the Consolidated Fire Protection District, award and execute consultant agreements, and authorize procurement of Job Order Contract (JOC) vendor services necessary to perform the pertinent work.

JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:

1. Find that the Fuel Tank Replacement Program is categorically exempt under the California Environmental Quality Act for the reasons stated in this Board letter and in the projects files.
2. Establish Capital Project No. 88704 for the Fuel Tank Replacement Program.

"To Enrich Lives Through Effective And Caring Service"

*Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only*

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Approve the \$527,000 total budget for Phase I of the Fuel Tank Replacement Program.
4. Authorize the Director of Public Works to carry out Phase I of the Fuel Tank Replacement Program. Delegate authority to the Director of Public Works to manage and deliver the construction on behalf of the Consolidated Fire Protection District; to award and execute consultant agreements, amendments, and supplements related to these projects within the same authority and limits as delegated to the Director of Public Works by your Board for County projects; to accept the projects; to release retention upon acceptance; and to establish the effective dates following Board approval.
5. Authorize the Director of Public Works to procure the services of Board-approved Job Order Contract vendors to perform all pertinent work.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will enable Public Works to proceed with the necessary work associated with this Program.

The proposed projects are located at Fire Camps 9 and 16 in Tujunga and Fire Camp 19 in the San Gabriel Canyon. The projects include testing and renovation of two existing double-walled underground fuel tanks at Fire Camps 9 and 16 to meet current environmental code requirements. The existing underground tanks at Fire Camps 9 and 16 are 10,000 and 5,000-gallon tanks, respectively. Both underground fuel storage tanks have been cited for not complying with California Code Regulations (CCR) Title 23 and California Health and Safety Code requirements due to a lack of current testing results and the need for maintenance repairs on the Fire Camp 16 tank. Both tanks are equipped with existing leakage monitoring and alarm systems that will be tested to demonstrate that they are in compliance with current standards to ensure that leakage into the groundwater system is prevented.

The Fire Camp 19 project consists of the removal and replacement of one existing 10,000-gallon underground fuel tank located with an existing double-walled cement jacketed 2,000-gallon aboveground fuel tank currently located at Fire Camp 15 in Tujunga. The existing underground tank at Fire Camp 19 has also been cited as being noncompliant with CCR Title 23 requirements due to failed test results, and will, therefore, be removed from service and replaced with an existing compliant aboveground tank. The 2,000-gallon, double-walled aboveground tank is equipped with a leakage detection and alarm system and will be placed on a concrete slab with a secondary containment berm and CMU enclosure designed to avoid leakage into the

groundwater. The Fire District will return to your Board for approval of additional fuel tank replacement projects as priorities are identified.

Architect/engineer, environmental consulting, and project management firms on Board-approved, as-needed contracts managed by Public Works will be used to prepare the projects design, to provide environmental consulting and testing services, and prepare topographic surveys of the various sites, respectively. Following completion of the construction documents and jurisdictional approvals, construction will be performed using Board-approved JOC vendors.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Service Excellence (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. It also directs that we ensure Children and Families' Well-Being (Goal 5) by enhancing the ability of families to live in safe, stable, and supportive communities. We are also directed to improve Community Services (Goal 6) by offering a wide range of services responsive to each community's specific needs. This project helps to achieve these goals as it is an investment in public infrastructure that will benefit all communities in the County by improving the Fire Department's ability to respond to local emergencies.

FISCAL IMPACT/FINANCING

The preliminary total Phase I Program cost estimate, including plans and specifications, construction, change order contingency, equipment, plan check, miscellaneous expenditures, consultant services, and County services, is \$527,000. The Phase I Program is fully funded from the Consolidated Fire District's Accumulated Capital Outlay Fund. Sufficient funds are available in the Fiscal Year 2008-09 Capital Project No. 88704 to fully fund Phase I of the Fuel Tank Replacement Program. There will be no impact to net County costs.

The Project Schedule and Budget Summary for the projects are included in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Standard contracts, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contracts.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

ENVIRONMENTAL DOCUMENTATION

The proposed fuel tank projects have been reviewed and determined to be categorically exempt under CEQA in accordance with State CEQA Guidelines, Sections 15301 (d), (l)(4), and 15302 (c), and the County of Los Angeles Environmental Procedures and Guidelines, Class 1, adopted by your Board on November 17, 1987, because the work involves restoration of existing underground storage tanks to meet current environmental code requirements and the demolition and replacement of an existing underground tank with an aboveground tank involving negligible expansion of capacity. A Notice of Exemption will be filed for each project with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

On July 1, 2008, your Board awarded as-needed architect/engineer services contracts for use on various projects. To start the design of the project, Public Works requested a proposal to prepare construction documents from STV, Inc., an architect/engineer firm on a Board-approved, as-needed contract. Additionally, Public Works has procured topographic survey services and environmental testing and consulting services from Board-approved, as-needed contracts. Public Works will manage these projects through construction.

Public Works will use Board-approved JOCs for the renovation of the existing fuel tanks located at Fire Camps 9 and 16 and the removal of the existing fuel tank at Fire Camp 19 and its replacement with the existing fuel tank from Fire Camp 15.

Participation by Community Business Enterprises (CBE) in the project will be encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors
March 3, 2009
Page 5

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, one to the Department of Public Works, Project Management Division II, and one to the Fire District.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



P. MICHAEL FREEMAN
Fire Chief

WTF:GF:PMF
JSE:DJT:SW:zu

Attachments

c: Auditor-Controller
County Counsel
Department of Public Social Services (GAIN/GROW Program)
Department of Public Works
Fire District
Office of Affirmative Action Compliance

March 17, 2009

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS AND FIRE DEPARTMENT:
FUEL TANK REPLACEMENT PROGRAM
VARIOUS LOCATIONS – ESTABLISH CAPITAL PROJECT,
CATEGORICAL EXEMPTION, APPROVE PROJECT BUDGET
SPECS. 6995; C.P. 88704
(FIRST AND THIRD DISTRICTS) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Design	
(a) Construction Documents	08/06/09
(b) Jurisdictional Approval	09/29/09
Contract Award	11/12/09
Construction	
(a) Substantial Completion	02/11/10
(b) Acceptance	03/16/10

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Land Acquisition	0
Construction	
Low Bid Construction Contract	\$ 220,000
Bid Contingency	0
Change Orders – Construction (15 percent)	\$ 33,000
Demolition (JOC)	0
Offsite Construction	0
Departmental Crafts	0
Youth Employment	0
Equipment	0
Construction Consultants	0
Miscellaneous Expense	0
Telecom Equipment – Affixed to Building	0
Civic Art	0
Subtotal	\$ 253,000
Programming/Development	\$ 0
Plans and Specifications	\$ 45,000
Consultant Services	
Deputy Inspection	\$ 12,000
Site Planning	0
Hazardous Materials	0
Geotech/Soils Test	0
Material Testing	\$ 5,000
Cost Estimating	0
Topographic Survey	\$ 10,000
Construction Management	0
Construction Administration	0
Environmental	\$ 50,000
Move Management	0
Equipment Planning	0
Legal	0
Scheduling	0
Contract/Change Order	0
Other	0
Subtotal	\$ 77,000

II. PROJECT BUDGET SUMMARY (continued)

Budget Summary	Proposed Project Budget
Miscellaneous Expenditures	
Printing	\$ 5,000
Furniture, Fixtures, and Equipment	0
Jurisdictional Review/Plan Check/Permit Code Compliance Inspection	\$ 17,000
County Services	
Code Compliance and Quality Control Inspections	\$ 22,000
Design Review	0
Design Services	0
Contract Administration	\$ 15,000
AED Support Services	0
Project Management	\$ 73,000
Project Management Support Services	0
Secretarial	\$ 4,000
Document Control	\$ 4,000
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	\$ 4,000
Consultant Contract Recovery	\$ 5,000
Office of Affirmative Action	\$ 3,000
County Counsel	0
Other	0
Sheriff Job Order Contract Management	0
Design Services	0
Subtotal	\$ 130,000
TOTAL	\$ 527,000

Project Budget Summary by Individual Project

Project Cost Allocation	Construction	Change Order	Design	Consultant Services	Miscellaneous Expenditures	Jurisdictional Review	County Services	Total
Fire Camp 9	0	0	0	\$15,000	\$1,000	\$5,000	\$30,000	\$51,000
Fire Camps 15 & 19	\$220,000	\$33,000	\$45,000	\$35,000	\$3,000	\$7,000	\$70,000	\$413,000
Fire Camp 16	0	0	0	\$27,000	\$1,000	\$5,000	\$30,000	\$63,000
Total	\$220,000	\$33,000	\$45,000	\$77,000	\$5,000	\$17,000	\$130,000	\$527,000